



CITY CLERK REPORT

Reporting Period: June 17 to July 14
Prepared By: Aubrey Wegeleben, City Clerk
Date: July 14, 2023

COMMUNITY

Drafted and posted the 4th of July BeringS. Prepared and held the 4th of July events. The events went smoothly; big thanks to Phyllis, Monique, Mr. Mac, Shiona and everyone who helped make everything a success. The Flounder Derby was extended, no flounder were caught the first day. Changed the continuation, July 15, to fish instead of solely flounder.

The Annual Water Quality Report was mailed out to the 144 active local mailboxes on June 20th. Drafted and posted a PSA for sewer utility. Agreed to be a point of registration for and advertise SCFs ATV Safety Rodeo that is coming up July 21-22.

HOUSING

Boilers in 55 and 161 have been monitored and seem to be maintaining function after repairs. Planning a self-haul to clear housing and attic of unneeded and left personal items.

PERSONNEL

Participated in two VPSO interviews of Saint Paul candidates.

CLERK

Signed up for RUBA Clerk training for August 10-18. Completed various duties to include personnel filing, review and editing documents, communication, IT assistance, meetings, support to staff and census updates.